



Scots College Entry Exam Booking Form

STUDENTS' DETAILS

First name:

Last name:

Date of birth:

First language:

Nationality:

LOCATION AT THE TIME OF TAKING THE PLACEMENT TEST

Onshore

Offshore

CHOOSE TYPE A, B OR C PLACEMENT TST

TYPE A INFORMAL | REMOTE

You may complete Type A Placement test anytime you wish at <https://www.scotsenglish.edu.au/students/placementtest/>. Please notify SCOTS of your submission by emailing Student Services at studentservices@scotsenglish.edu.au. We will email you the test results within 48 hours after receiving your notification.

- A low-stakes English test
- cannot be used as an official proof of English proficiency as it is unsupervised
- may be suitable for students curious about their English level and need to get a general indication of the length of study required to reach a certain level.

TYPE B FORMAL | ON-CAMPUS

- A high-stakes English test
- can be used as an official proof of English proficiency* as it is invigilated (monitored) on campus by SCOTS staff
- used to place the students in classes/courses suitable to their level or/and as a college entry exam*

TYPE C FORMAL | REMOTE

- A high-stakes English test
- can be used as an official proof of English proficiency* as it is invigilated (monitored) by SCOTS staff.
- used as a college entry exam or to place the students in classes/courses suitable to their level

**The results of Placement tests B and C may only be recognized as a valid proof of English proficiency by higher education providers who have pathway agreements with Scots English College. You should always check with your Higher Education institution before taking the test to confirm it recognizes the results of the test.*



PREFERRED DATE(S)	
<input type="checkbox"/> TYPE B (Monday or Friday, 09:00-19:00 AEST)	Monday, 09:00-12:00 AEST * *no test starting later than 12:00
	Friday, 16:00-19:00 AEST * *no test starting later than 19:00
<input type="checkbox"/> TYPE C	Monday Tuesday Wednesday Thursday Friday ----- Timeslot 1: 10:40 – 13:45 AEST Timeslot 2: 14:00 – 17:00 AEST
	<i>Note: The placement tests are not identical.</i>

REPORTING THE RESULTS OF THE PLACEMENT TEST	
Student's email:	Agent's email:
	Agent's details:
<i>Note: The results of Option B & C Placement tests will be directly forwarded to the admissions department of the Higher Education provider.</i>	
Student/Agent's Signature:	Date:

OFFICE USE ONLY	
Booking accepted:	<input type="checkbox"/> Yes <input type="checkbox"/> No If no, please suggest an alternative date: <input type="checkbox"/> dd/mm/yyyy 00:00 <input type="checkbox"/> dd/mm/yyyy 00:00
A booking confirmation is sent to the student:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Booking date confirmed:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Test instructions sent:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Administrator's signature	

Terms of service

- The results of this Placement Test (Password English test) could only be recognized or accepted by Scots English College (SCOTS) and other educational institutions with whom SCOTS has pathway agreements.
- The Placement test fee is non-refundable irrespective of the outcome of the candidate's attempt. The fee could however be waived or deducted upon enrolment at SCOTS or educational institutions with whom SCOTS has pathway agreements.
- Candidates wishing to cancel their test booking must notify Student Services directly or via their agent at least 24 hours prior to the test. Failure to do so may lead to charges. Late cancellations will incur a fee of AU\$24 (inc. GST) or 30% of the Placement Test's fee. No charges will apply to test deferments.
- It is the candidate's responsibility to read and understand all information and instructions related to the placement test as well as to ensure the technical requirements are met. SCOTS bears no responsibility for technical errors encountered or experienced by the candidate. Candidates requesting a second attempt based on claims regarding the impact of technical difficulties on the outcome of the first attempt will be required to book a new placement test and pay another fee of AU\$80 (inc. GST).
- Candidates wishing to dispute the score of their placement test may do so in writing and send their appeal by email to:
 - Director of Studies
 - dos@scotsenglish.edu.au
 - The review of the marking of the placement test will incur a fee of AU\$40 (inc. GST) only refundable if the candidate's appeal is accepted.
- SCOTS reserves the right to preserve the recording of the placement test for a period of 7 working days for the purpose of responding to requests or appeals made by the candidate.

Code of conduct

- Candidates must ensure they are alone for the entire duration of the test.
- Candidates must sit the placement test in a quiet room at home or the agent's office.
- Candidates must not have access to any electronic devices such as phones or dictionaries or to any paper-based books, textbooks, handouts, or written notes of any kind during the placement test.
- Candidates must always comply with the requests of the invigilator.
- Candidates must always remain polite and abstain from using inappropriate or offensive language during the placement test.

Exam Agreement

Student Details

Full Name:

Date of Birth:

Test Date:

Email used on the application form

*I represent and warrant that Iam the person whose name is associated with the login used to sit the Password English test for Scots English College. I further certify that I am the person whose name appears on the identification presented and that said, identification is legible in the image shown. I understand the **Terms of service** and code of conduct as described **above**. If over the age of 18, I acknowledge that I have read, understood, and agree to the [privacy policy](#). If under the age of 18, I understand that when my parent or legal guardian provided consent to the Institution for my access to the services, they consented to the same privacy policy. If I or my parent or legal guardian have any questions, we will contact Scots English College before signing this agreement or otherwise using the Services.*

Student's signature

If under 18, parent or legal guardian's signature
